

## MARY DEAN'S CE PRIMARY SCHOOL

### POLICY FOR RESPONDING TO CHILDREN'S WORK

#### **Rationale**

At Mary Dean's CE School the core purpose of responding to work is to ensure pupils make good progress, and to ensure all are aware of the child's next steps in their learning.

#### **Aim**

Responding to pupils' work should be regarded as a means of communication with pupils about their individual progress.

It is a means of valuing what pupils do, and should help to instil a culture of progress, achievement and reflection.

All children's work should have an acknowledgement of some form. Responses will be appropriate to the task and the age of the children. Some work, eg an extended write, may require more in-depth marking.

#### **Guidelines for Responding**

- Correcting every mistake can be disheartening, so responses need to focus on a pre-agreed particular aspect of their work.
- Responses may contain a comment related to the learning objective set for the lesson; or a marking symbol.
- From year 1, pupils should be encouraged to self evaluate their work against the learning objective. Self and peer-marking will be in purple.
- When using developmental marking, staff should adopt the symbols as agreed for the team or year group. \*
- Each class will also have a copy of their teacher's specific marking schedule inside the front cover of their English and Maths books to support clarity
- If a teacher other than the class teacher has completed the written response, this should be indicated by that person's initials.
- Support staff will indicate in a pupil's book where they have provided support to clarify or move learning forward.
- For younger pupils, Independent work should be identified. Similarly, where an older pupil has received additional support, this should also be shown.

## **Monitoring**

Monitoring should ensure that responding takes place in line with our policy. There should be evidence of children's responses to some marked work.

## **Evaluation and review**

This policy will be reviewed biannually.

## **Examples of Marking Codes**

**(Please see children's books for specific versions of these codes)**

### **English Marking Code (For example)**

Sp	Spelling error: Underline the word and write Sp in margin.
P	Punctuation error: Underline the error and write P in margin.
^	Missing word: Indicates where a word is missing word either make sense or add to the sentence.
R	Reward for work
//	New paragraph
↓	Finger space

**These symbols should be clearly displayed in every class where it is appropriate that they are used**

### **Maths Marking Code (for example)**

*	This symbol indicates either an error, misconception, or a next step. It could require a TA follow-up.
😊	This symbol is a positive response from the teacher, linked to the task
→	Teachers will use this to indicate examples of reasoning, and/or greater depth.